



2020 Annual General Meeting

Agenda

Date/Time: September 24th, 2020

Location: Online - Microsoft Teams Meeting

Minutes will be emailed to members after the meeting and posted on the following link:
<http://www.safetycodes.ab.ca/Organizations/Accreditation/Pages/AACA.aspx>

2:00 PM Association Business

1) Meeting Start

- Round table: Members introduction
- Distribution of Agenda
- Safety Moment (Luke Catto)
 - Luke completed a safety moment on Ladder Safety
- Introductions (Board Members)
 - Bert's Retirement
 - New Chairman (Thanks Michael)
- Review and adoption of 2020 Agenda
 - Motion to adopt agenda by Michael
 - 2nd by Ken Kozak
- Review of 2019 AGM Minutes for possible amendments and adoption
 - Motion to accept by Gary Haynes
 - 2nd by John Dickason
- Receive Financial Statements for 2019
 - Motion to accept by Luke Catto
 - 2nd by Marc Thiber
- Waive requirement to appoint an independent auditor
 - John Dickason from Suncor
 - Luke Catto from CNRL
- Review bylaw changes that were sent for member comments
 - Vote for the changes
 - Motion to accept bylaws by Ken Kozak
 - Dennis Hutchins to 2nd the motion
 - Carried
- Nominations and elections of Board Positions to be an AACCA director



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- Cenovus and CNRL and, any new members if vote for new bylaws are approved.
 - (1) Cenovus and CNRL and will carry forward no one else came forward to join the board.
- 2) AMA/SCC COVID 19 Working Group (Michael Wilson)
 - The working group was established by Alberta Municipal Affairs and the Safety Codes Council to assist with the response to and recovery from the impacts of the COVID-19 pandemic. It's a means of sharing and distributing information and addressing issues or mitigating risks to the safety system.
 - AMA/SCC anticipate challenges resulting from the Covid-19 pandemic in regard to the safety codes system, by working collaboratively with other stakeholders these challenges can be identified and solutions vetted.
 - The working group discussed ways in which the safety codes system can contribute to the economic recovery while maintaining public safety.
 - Members are welcome to contact Michael with questions or feedback to support this initiative.
- 3) Technical Sub-Council AACAA Representatives (Gary Haynes)
 - Pressure – Greg Gaudet (CNRL)
 - Gas - Randy Saunders (Nova Chemicals)
 - Electrical - Gerald Doan (Suncor)
 - Building - Laura Ritchie [interim representative: Brendan Ottosen (Suncor)] (CNRL)
 - Fire - John Penzo (CNRL)
- 4) AACAA Working Group Updates
 - Buildings – Laura Ritchie [interim chairperson: Brendan Ottosen(Suncor)] (CNRL)
 - Electrical – Ryan Carroll (CNRL)
 - Gerry Doan – Inspection bodies conducting safety codes inspection under SPE1000 code, Bodies were over-stepping their bounds. This will be brought up at the next Technical sub council.
 - Pushing to have the list of approved certification bodies to be brought back into the standata
 - Electrical Standata will not be removed.
 - Oil and Gas F&G systems, whether systems should be accepted, members don't generally feel this would fit.
 - Gas - Muhammad Ishaq (Keyera)
 - Discussed Inclusion of engines within B149.3 discussion
 - Site specific and global variances. Some Companies have been issuing some of these.
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 - Fire – Mike Bradford (Suncor)



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- Two meetings with 6 organizations, fire detection in process control systems, is this a fire alarm system or not? Looking for some clarity.
- Registering variances with the SCC
- All code required FPS PM testing, relaxation has not been granted
- Sub Council update, fire inspection report templates were brought forward for discussion.

5) New Business

- No New Updates
- Peter Jones has asked for some information on the board.
- Motion to close the meeting by Gary Haynes
- Luke Catto from CNRL.

3:00 PM END